

MINUTES

REORGANIZATION MEETING

JANUARY 10, 2017

The Reorganization Meeting of the Gloucester Township Housing Authority was held on January 10, 2017 at the Community Center located at Gloucester Township Senior Campus I, Gloucester Township, New Jersey.

Opening statements were made by Deputy Executive Director Calabrese.

The meeting was called to order by Deputy Executive Director Calabrese at 6:00 p.m. A roll call for attendance was taken:

COMMISSIONER GREENBERG	PRESENT
COMMISSIONER KIER	PRESENT
COMMISSIONER MATTHEWS	PRESENT
COMMISSIONER MUSSER	ABSENT
COMMISSIONER ORNER	PRESENT
COMMISSIONER PICCOLO	ABSENT
COMMISSIONER WASHINGTON	PRESENT

Also in attendance were: Debbie Calabrese- Deputy Executive Director, Amy Shotmeyer, Solicitor via telephone and Tracey Trotto, Council Liaison.

PLEDGE OF ALLEGIANCE

REORGANIZATION

RESOLUTION 17-10-1-1 NOMINATION OF CHAIRPERSON

Commissioner Washington nominated Kelly Matthews as Chairperson. Being as there were no other nominations, the nominations were closed and the Board unanimously approved Ms. Matthews as Chairperson in unanimous vote.

RESOLUTION 17-10-1-2 NOMINATION OF VICE CHAIRPERSON

Commissioner Matthews nominated Stanley Washington as Vice Chairperson. Being as there were no other nominations, the nominations were closed and the Board unanimously approved Mr. Washington as Vice Chairperson in a roll call vote.

RESOLUTION 17-10-1-3 NOMINATION OF TREASURER

Commissioner Washington nominated Abbey Greenberg as Treasurer. Being as there were no other nominations, the nominations were closed and the Board unanimously approved Ms. Greenberg as Treasurer in a roll call vote.

MOTION TO APPROVE MINUTES:

Commissioner Greenberg made a motion to approve the minutes of the Regular Meeting of the Board held on December 13, 2016. Commissioner Washington seconded the motion. The minutes were approved in a unanimous voice vote.

CHAIRPERSON'S REPORT

- Discussed Martin Luther King Day, January 16, 2017. There will be Bingo, refreshments and prizes.
- Discussed curbing the dogs
- 1st floor table still with Black Horse Pike and Fire Marshall

Commissioner Washington read a statement hanging resident items in the Community room and hallways and that to treat all resident's fairly it is not possible to do.

ATTORNEY'S REPORT

Has nothing at this time and there is no need for Executive Session.

OLD BUSINESS

None

NEW BUSINESS

RESOLUTION 17-10-1-4-AUTHORIZING PAYMENT OF BILLS:

- 1) Commissioner Orner made a motion authorizing payment of bills. Commissioner Washington seconded the motion. Payment of Bills was approved in a unanimous voice vote.

Commissioner Matthews explained they have a host of resolutions they have to adopt every year at the reorganization meeting. She stated they are all standard resolutions, she will go through them and then do a consent agenda if the Board approves.

- 2) **Resolution 17-10-1-5-Cash Management Plan** Every Authority must have a cash management plan. Commissioner Matthews stated our cash management plan has not changed in years and explained to the Board.
- 3) **Resolutions 17-10-1-6 & Resolution 17-10-1-7**-These Two Resolutions indemnify the Board and employees. They protect the Board/Employees against criminal and civil charges.
- 4) **Resolutions 17-10-1-8**-This resolution is to adopt a form required to be used for the filing of TORT Claims against the authority.
- 5) **Resolution 17-10-1-9-Designation of official newspaper for legal notices**. Commissioner Matthews stated it will be the Courier Post.
- 6) **Resolution 17-10-1-10**-Authorizing an agreement for professional accounting services with Novogradac to perform audit for 2016.
- 7) **Resolution 17-10-1-11**-Authorizing an agreement for professional accounting services with William Katchen, CPA for 2017.
- 8) **Resolution 17-10-1-12-Appointment of Solicitor**-Authorizing an agreement for professional services with DeCotiis, FitzPatrick & Cole for 2017.

MOTION ON RESOLUTIONS

Commissioner Greenberg made a motion to adopt all Resolutions 5 through 12. Commissioner Orner seconded the motion. The Motion was approved in a unanimous voice vote.

PUBLIC COMMENT

Joe Walsh-Apt 122-Complained about the doors sticking and it was stated that Joe Newsham was out today and they will be back later in the week to look at them. Also, stated that they did a good job plowing and shoveling.

Tony Priolo-Apt 114-Asked if the hallway temps could be adjusted due to the doors being stuck open and it was stated that Joe Newsham was here today and adjusted thermostats.

Barb Maulo-Apt 225- Stated the elevator was stuck open and if it stays open the other one will not work. There was a service call put in.

Eileen Slimm-Apt 316-Asked about shoveling a pathway so they can walk the dogs and it was discussed if snow is heavy paths will be cleared in the courtyard for the dogs.

Tony Priolo-Apt 114- Stated they should put the snow in the back-parking lot

Flo O'Donnell-Apt 215- Stated their Christmas tree is stored on the 2nd floor and was told they will all be stored in the Community room where the old salon was.

There being no further public wishing to speak, closed public portion.

On behalf of mayor and Council, Tracey Trotto wished everyone a Healthy and Happy New Year and she is looking forward to Martin Luther King Day as well and glad that Senior Campus I is participating.

MOTION TO ADJOURN

Being as there was no further business, Commissioner Washington made a Motion to Adjourn.

Commissioner Orner seconded the motion. All in favor. None opposed.

The meeting was adjourned at 6:23pm

RESPECTFULLY SUBMITTED,



Kelly Matthews Chair

Gloucester Township Housing Authority

Dated: January 11, 2017